

**BIRCH BAY VILLAGE COMMUNITY CLUB  
BOARD OF DIRECTORS  
REGULAR MEETING  
OCTOBER 15, 2009 7:00 P.M.  
AT THE CLUBHOUSE**

**MINUTES**

**ROLL CALL:**

<b>Sandra Stillion, President</b>	<b>Present</b>
<b>Deon Wiechmann, Vice President</b>	<b>Present</b>
<b>Al Hawks, Treasurer</b>	<b>Present</b>
<b>Ken Davidson, Secretary</b>	<b>Present</b>
<b>Ralph Falk</b>	<b>Present</b>
<b>Terry Sullivan</b>	<b>Present</b>
<b>Craig Telgenhoff</b>	<b>Present</b>

**ALSO PRESENT:**

**Ken Hoffer, General Manager; Esther Matter, Administrative Assistant**

**CALL TO ORDER:**

**President Sandra Stillion called the meeting to order at 7:03 pm.**

**AGENDA:**

- **Motion made by Deon Wiechmann, seconded by Terry Sullivan and carried to approve the Agenda as written.**

**HOMEOWNER'S PRESENTATION:**

- **Bob Webber, Div. 4, Lot 17, offered to pick up a television for the Clubhouse as he found a good deal on an LCD/LG 55" flat screen; just need permission to get it.**
  - **Sandra Stillion stated that they had not yet budgeted an amount for a television; would just need to get the measurements to make sure it fits in the proposed area.**
- **Harry Sharp, Div. 9, Lot 74, brought up concerns about two pit bulls that have been loose on numerous occasions and threatened residents; also concerned that no action has been taken against the owner.**
  - **Sandra Stillion stated that the subject would be discussed when they came to the Correspondence section on the Agenda.**
- **David Miner, Div. 9, Lot 101, also brought up the subject of dangerous pit bulls that chased him on his bike all the way to his house last year; also mentioned that the renter, accused of owning the dogs, has been seen using a cross-bow.**
  - **Sandra Stillion mentioned that the renters were taken to Court on the dog issue in September and the Judge threw out their case due to lack of evidence and witnesses; more will be discussed later in the meeting.**

**MINUTES:**

**Regular Board Meeting of September 17, 2009**

- **Motion made by Deon Wiechmann, seconded by Ralph Falk and carried to approve the Regular Session Board Minutes of September 17, 2009 as written.**

## **Work Session of October 5, 2009**

- **Motion made by Ralph Falk, seconded by Terry Sullivan and carried to approve the Work Session Minutes of October 5, 2009 as written.**

## **COMMITTEE REPORTS:**

### **SECURITY COMMITTEE – Wayne McFee**

- **No meeting until December.**
- **Just waiting on Board approval of the Security Mission Statement and Handbook.**
  - **Motion made by Ralph Falk, seconded by Deon Wiechmann and carried to approve as submitted the Security Mission Statement (see attached) and Handbook.**

### **ROADS & DRAINAGE COMMITTEE – Chuck Wolfe**

- **This year was Chuck Wolfe’s last year as Chairman; the position has been passed to Jim Lockie.**
- **The ditch that was being worked on Coquitlam and Chehalis is nearly finished.**
- **A swing-set will be added to Lighthouse Park.**
- **Should be able to finish the berms at the Marina Parking Lot by the end of the week, weather permitting.**
- **Have about 60-70% of materials needed to refurbish the restroom at Sand Dollar Park.**
- **Still looking for a dump truck with 3-5 yard capacity for 2010.**
- **Weren’t able to completely finish sweetening the edges of the road after paving; will finish with the 2010 paving.**
- **Jim Lockie discussed getting power to the Sand Dollar Park restroom. Do not have to worry about hooking up the power until the restroom refurbishing has been finished. Will look into setting up service at the end of the property and see if PSE will supply power to it. Kwann Lake Park already has power on the lot and they should be able to get power to the restroom.**

### **MARINA COMMITTEE – Bob Webber**

- **Would like to continue working on a better system for the cameras so the Guards can be alerted when there is activity; would also like to make all cameras infrared so less lighting will be needed.**
- **A meeting will be held on Sunday, October 17, 2009 at the Marina Grid; it is the soonest day the Marina will be low tide and the Committee can assess the Grid.**
- **Looking into repairing the Gas Dock ramp this winter.**
- **The entrance sign at the entrance to the Marina channel was replaced by Gary Wilde.**
- **Crabbers won’t be able to use the Guest Dock next year, as the Office is going to abide by the rule that unless members have moorage elsewhere they cannot use the Guest Dock. The members who did not receive crab moorage this year will have first priority next year.**
- **Ken Hoffer will look into replacing and adding another Security Camera sign at the channel with something larger and reflective.**
- **Looking into supplying power for some larger boats parked at the Marina Parking lot and possibly having assigned spots.**
- **Would like to plant some trees between the Marina Parking lot and the adjacent property.**

#### **LAKES COMMITTEE – Ken Hoffer**

- Was the last year for Rick Whitaker to be chairman; position passed to Ken Hecker.
- Still looking into carp permitting, chemical treatment, and weed dosing.
- The Marina boat was used from April until about September this year for weed dosing; next year will schedule only one month for the boat.
- Looking into “milfoil weevils” for the milfoil on the Lakes.
- Will start replacing aeration kits.
- The LG sonic units are only useful in small areas; will start using all in one pond at a time and see how it goes.
- The next Lakes meeting will not be held until March 2010.

#### **GOLF COMMITTEE – Bob Simpson**

- Paid play is up 17% better than last year.
- The Golf Rules & Regulations are under review and hopefully a draft of changes will be ready next spring.
- Still looking into a “punch card” that can be purchased at a lower price than yearly membership; researching the positive and negative effects it would have on income.
- Junior Golf, reserve items, trees, and opportunity purchases are a few items that fundraising money is used for.
- The Golf Committee positions were reassigned: Jim MacMillan will take over as Chairman, Ron Bogan as Vice Chairman, Bob Simpson as Publicity Coordinator, Joan Lockwood as Events Coordinator, Bill Quick as Course Coordinator, and Raphael Ness as Junior Golf Program Coordinator.
- Safety Nets being allowed on the Golf Course was discussed at the last meeting: the Committee feels that all homes on the Golf Course could be seen as “hazard areas” and do not want to deem one house as being in more danger than another.
- Agreed that the two tree removals requested by an owner to be removed on the Golf Course can be trimmed by the BBVCC Staff, but not removed.
- The next Golf Committee Meeting will be April 8, 2010.

#### **ACC – Deon Wiechmann**

- Three tree removals, one shed, two propane tank enclosures, one floating dock, one fence, one patio, and one arbor were approved.
- Revisited one denied tree removal and decided it would be alright to remove as it was encroaching on the house.
- Ken Woods is writing up a rule and procedure for safety nets on the Golf Course.
- A tree removal was deferred to the Golf Committee for a decision as both trees were located on the Golf Course.

#### **MANAGER’S REPORT: Ken Hoffer**

- The Blaine School District has requested to host a meeting at the BBVCC Clubhouse for members only to attend; the topic is its 5-year plan. With Board approval, Ken Hoffer will contact Ron Spanger, Blaine School District Principal, and schedule a time for the meeting.
- There has been a request by a BBVCC Member to host a charity concert in the Clubhouse and charge admission with the proceeds going to the Children’s Hospital.
  - Motion made by Deon Wiechmann, seconded by Ken Davidson and carried to approve this one time use of the Clubhouse for charity purposes with the

stipulations that it only be open for member and their guests, donations may be accepted but no fee charged, and the office must have some accountability of where all the money is going.

- UPS has requested use of our facilities for the holiday season, it will run the same as it did last year. They will pay a daily fee for using our facility and a golf cart. By acclamation the Board agreed for UPS to use our facilities.
- The New Owner/Renter Packets have been changed into binding books.
- Some new signs stating a few General rules and the park name will be going up at all Rec. Areas save Dockside and Memorial Park.
- The Board will need to decide what kind of BBQ they want at Marina View Park: standing or ground.
- The Security Truck has been in the shop for the last few weeks and is finally back in use.

#### **FINANCIALS: Ken Hoffer**

- Handed out the Profit and Loss Statement with the 2009 dues owing list and the 2009 delinquency list.
- The FDIC has extended the \$250,000 limit to 2013.
- The 3<sup>rd</sup> Quarter Transfers:
  - \$1,711.05 from General Reserves into Operating for Office Electronics
  - \$1,284.10 from General Reserves into Operating for Rec. Area restrooms
  - \$562.28 from Marina Reserves into Operating for Cobble at Lighthouse Park
  - \$209,989.98 from Roads Reserves into Operating for Paving
  - Plus three CD's matured: \$75,000 General and Roads, and \$30,000 Marina; all rolled over for another 12 months.

#### **OLD BUSINESS:**

- The Nootka Loop restroom remodel will begin next week. Ken Hoffer would like a timeline on volunteer work needed so he can let members know and ask for help.
- Construction has started on the Marina Parking Lot.

#### **NEW BUSINESS:**

- Waiting on the ACC before making any action on the Golf Course safety screens.
- Moving forward with the playground equipment at Lighthouse Park; Ken Davidson has finished the drawing and pictures of what the Board would like to see.
- Board decided against using the Pro Shop for non-golf related issues during the winter season. Will be keeping the Pro Shop open through this weekend.

#### **CORRESPONDENCE:**

- Letter from Harry Sharp, Div. 9, Lot 74, on dangerous pit bulls running loose in BBV.
  - The renters thought to have owned the pit bulls, which have chased and threatened several different members, were taken to Court in September. The Honorable Judge, Michael Bobbink threw out the citations due to lack of evidence on who owned the dogs in question and on lack of witnesses.
  - Security has been called out several times concerning two menacing pit bulls, but has never been able to find the dogs when they show up on the scene.
  - Need pictures of the pit bulls running loose, so authorities can find the correct dogs; and/or a witness seeing the pit bulls run into a certain property and be able to come before the Judge.

**COMPLIANCE LIST:**

- **A property on Salish Road has been found with numerous trash bags and trash items stacked along the back of the house; they have been notified that it must be removed immediately.**

**ACTION ITEMS LIST:**

- **Float replacement will not begin until next week**
- **The lock on the lower gate is still waiting on a part**
- **The website bbvcc.com needs to be renewed**
- **Spoke with Joe Rutan on turning the ditch into a culvert on either side of the Front Gate; he said that if we want to be responsible for it, it shouldn't be a problem**
- **Whatcom County can clean out the ditches in the Village for a fee**
- **Staff will work on a design for a bike storage area at the lower gate that will incorporate what is already there**
- **Roy Morgan will be repairing the BBQ at Sunset Park and come up with a couple more designs for the BBQ at Sand Dollar Park**
- **Waiting to hear back about the permit for piling replacement**
- **An e-mail has been sent to the Attorney on LLC groups owning in BBV**
- **Wayne McFee will look into a rule on weapons within BBV**

**ADJOURNMENT:**

- **Motion made by Deon Wiechmann, seconded by Ralph Falk and carried to adjourn. Meeting adjourned at 10:10 pm.**

Approved \_\_\_\_\_  
Secretary: Ken Davidson

Attest: \_\_\_\_\_

*Esther Matter*

\_\_\_\_\_  
Recording Secretary: Esther Matter