

**BIRCH BAY VILLAGE COMMUNITY CLUB
BOARD OF DIRECTORS
REGULAR MEETING
JULY 17, 2008 7:00 P.M.
AT THE CLUBHOUSE**

MINUTES

ROLL CALL:

Sandra Stillion, President	Present
Deon Wiechmann, Vice President	Present
Jeff Morris-Reade, Treasurer	Present
Ken Davidson, Secretary	Present
Betty McKinney	Present
Al Hawks	Present
Craig Telgenhoff	Present

Also present: Ken Hoffer, General Manager; Esther Matter, Administrative Assistant.

CALL TO ORDER:

President Sandra Stillion called the meeting to order at 7:02 pm.

AGENDA:

- **Motion made by Deon Wiechmann, seconded by Ken Davidson and carried to approve the agenda as written.**

HOMEOWNER'S PRESENTATION:

MINUTES:

Regular Board Meeting of June 19, 2008.

- **Motion made by Deon Wiechmann, seconded by Betty McKinney and carried to approve the minutes of June 19, 2008 as written.**

Closed Session Minutes of June 16, 2008.

- **Motion made by Deon Wiechmann, seconded by Al Hawks and carried to approve the Closed Session Minutes of June 16, 2008 with the amended change of "Jeff Morse-Reed" to "Jeff Morris-Reade".**

COMMITTEE REPORTS:

ACC - Ken Woods

- **Approved one fence, three tree removals, two sheds, one culvert, and one modification to existing home; decided that one tree removal request would be better suited to have the tree trimmed instead of removed.**
- **Discussed an impervious surface violation of Div. 12, Lot 58. Ken Hoffer will contact the homeowner and inform them of the violation.**
- **A tree removal bond of \$300 requested, so that staff knows when the requested tree(s) have been removed and can inspect the project was done according to ACC approval.**
 - **Motion made by Deon Wiechmann, seconded by Al Hawks and carried to request that the ACC adopt a \$300 tree removal performance bond.**
 - **The ACC will look into wording for the AR&R's and bring it before the Board at the next regularly scheduled Board meeting.**
- **Encourages the Board to search for a Compliance and/or ACC Staff member as soon as possible, Management needs the extra help.**

MARINA COMMITTEE: - Bob Webber

- **The Davis's are going to be moving out of the Village, and since both husband and wife are on the Marina Committee, two positions have opened up. An ad needs to be placed in the bulletin to advertise for applicants.**
- **The Dredging permits for 2008 were approved; dredging will begin in October of this year.**
- **Met with some representatives from Whatcom Waterfront Construction on replacing some pilings on the Title Grid. It will be too expensive to replace the pilings, but the pilings can be**

encapsulated with epoxy making them as good as new. The epoxy is less expensive, and it can also be done to all the pilings in the marina as a long-term project.

- Restroom replacement at the A & B dock restroom is a necessity as some parts are starting to rot.
- A new restroom is being looked into near the Gas Dock; looking into getting help from BP as part of a donation for using the BBV Guest Dock space last year for training.
- Approval of new Marina Committee member:
 - Motion made by Betty McKinney, seconded by Deon Wiechmann and carried to approve Gary Wilde to the Marina Committee.

GOLF COMMITTEE - Bob Simpson

- The Open House was very successful, 16 people attended the activities and there was much interest expressed. Might try having the Open House a little earlier in the year.
- There are now 26 youths between the ages of 11 & 17 on the Jr. Golf Program.
- Trying to get some of the youth involved with the Fundraiser and tournament coming up on August 2 & 3. The Fundraiser is open to ALL of the community not just golfers. The money donated will not only go to the Jr. Golf Program, but also other projects throughout the year that were not on the budget. The sign-up deadline for the Fundraiser is July 30, 2008; the list of Auction Items is available at the Pro-Shop.
- The 5-year Golf Plan has been finalized, budget items will be brought up in more detail during the budget meetings.
- The 2009 Golf Activities will be spread out more throughout the year so that all activities aren't crammed into a 2 month time period.

SECURITY COMMITTEE – No representative

- Ken Hoffer brought up a letter from a member on Chehalis Road who is in favor of the Chehalis/Coquitlam Road Stop Sign.
- The Security Committee has chosen to keep all the Stop Signs for the present time.
- John Ellis is looking into more information for a dog run park near Roger's Slough, and should be bringing it up at the next regularly scheduled Board meeting.
- Ken Hoffer stated that Chad Parker will be attending the next Security Meeting, so that the Committee can do a mid-year review of the Security Contract.

LAKES COMMITTEE - George Emmett

- The 2 ultrasound transmitters have been installed at both Kwann & Thunderbird Lake, they will destroy the algae, but the dead algae will continue to float for some time. Should take about 4-6 weeks to see results, and the transmitters are on a 6 month trial.
- The 2 bio-generators have also been installed at Kwann and Thunderbird Lake. Bacteria are released into the water from these generators and they eat the nutrients algae and weeds need to survive. Can also spread the bacteria into the ponds and other parts of the Lakes.
- Aquatechnex is getting ready to apply Reward Herbicide in the Lakes and ponds to treat aquatic weeds.
- Obtained permit to add more grass carp into the Golf Course ponds. Since it is late in the season to add the grass carp, only 1/3 will be put in and the rest will be added in the spring.

ROADS & DRAINAGE COMMITTEE: - Chuck Wolfe

- The paving overlay has been completed. A map is available if anyone would like to see what was paved; 355,560 square feet (about 3 miles) of overlay was done, including a handicap area at the pool parking lot.
- The ditches cleaned so far are in the same area most of the paving work was done.

CLUB REPORTS:

SOCIAL CLUB – No representative

- The Yard Sale is coming up on August 2, 2008.

PRESIDENT'S REPORT – Sandra Stillion

- Scheduling of the initial Budget Meetings.

- The first Budget Meeting is scheduled for August 6, 2008 at 7:00 pm; the second meeting will be on August 7, 2008 at 7:00 pm; and the third meeting will be held on August 12, 2008 at 7:00 pm. The remainder of the Budget Meetings will be scheduled during the first or second Budget Meeting; all meetings will be held at the Clubhouse.

MANAGER'S REPORT: - Ken Hoffer

- "Friendship Tea" was approved for the use of the Clubhouse on the first Monday of the month from 2-4 pm, when available; the tea is designed mainly for women to get together for conversation and afternoon tea.
- Approval of Reserve expenses into Operating.
 - Motion made by Jeff Morris-Reade, seconded by Deon Wiechmann and carried for the approval of : \$2,342.12 from General Reserve into Operating for the above ground Fuel Storage Tank; \$21,204.46 from General Reserve into Operating for an Excavator for the Roads & Drainage work; \$8,867.15 from General Reserve into Operating for the remodel of the Bathroom at Rec. Area #3; \$136.57 from General Reserve into Operating for Electronic Phones in the Office; \$8,250 from Marina Reserve into Operating for the first phase in dredging from Anvil Corporation.
- VAN'S has found that they are not going to be able to install the door buzzer system according to what the Board of Directors wanted. They have withdrawn their proposal and advised the Board to find another company to install the buzzer system.
 - Motion made by Deon Wiechmann, seconded by Al Hawks and carried to accept the Security Solution's proposal of \$2374.00 for a door buzzer system at the pool.

OLD BUSINESS:

NEW BUSINESS:

CORRESPONDENCE:

ACTION ITEMS LIST:

- PSE is getting a proposal together by next month on tapping into the berms in the Clubhouse parking lot for lighting.
- Working on site-plans and measured drawing for the marina parking lot and Village entrances.

ADJOURNMENT:

- Motion made by Deon Wiechmann, seconded by Ken Davidson and carried to adjourn, meeting adjourned at 9:12 pm.

Approved _____
Secretary: Sandra Stillion

Attest: _____