

**BIRCH BAY VILLAGE COMMUNITY CLUB
BOARD OF DIRECTORS
REGULAR MEETING
JUNE 25, 2009 7:00 P.M.
AT THE CLUBHOUSE**

MINUTES

ROLL CALL:

Sandra Stillion, President	Present
Deon Wiechmann, Vice President	Present
Al Hawks, Treasurer	Excused
Ken Davidson, Secretary	Present
Craig Telgenhoff	Present
Ralph Falk	Excused
Terry Sullivan	Present

ALSO PRESENT:

Ken Hoffer, BBVCC General Manager; Esther Matter, BBVCC Administrative Assistant

CALL TO ORDER:

President Sandra Stillion called the meeting to order at 7:03 pm.

AGENDA:

- **Motion made by Deon Wiechmann, seconded by Ken Davidson and carried to approve the agenda as written.**

HOMEOWNER'S PRESENTATION:

- **Robert & Debra Hagan, Div. 12C, Lot 15, brought to the Board's and Manager's attention that the back stop on the baseball field is falling down.**
 - **Sandra Stillion answered that the General Manger and maintenance will look into the issue, and hopefully fix the problem.**

MINUTES:

Regular Board Meeting of May 21, 2009.

- **Motion made by Deon Wiechmann, seconded by Ken Davidson and carried to approve the Regular Session Board Minutes of May 21, 2009 as written.**

Open Session Meeting of June 3, 2009

- **Motion made by Deon Wiechmann, seconded by Terry Sullivan and carried to approve the Open Session Meeting Minutes of June 3, 2009 as written.**

COMMITTEE REPORTS:

ACC – Ken Woods

- **Approved two home additions, one driveway replacement, two sheds, three propane tank enclosures, one pergola, and one floating dock.**
- **One home addition was denied due to the lack of a survey. The home was built using the old 4-point survey and there was no record of the original survey; under the new 15-point survey the roof is too high. The ACC had recommended that the owners conduct a 4-point survey to determine that it was built legally under the old rule. The owners followed through with the suggestion and it was determined that the roof height was built under the regulations at the time and therefore legal.**
- **One tree removal was denied due to the lack of information on why the tree needed to be cut down, and if they were going to replace the tree with another. The home owner talked to Ken Woods personally, after the meeting, with the answers and requested an**

emergency meeting. An emergency meeting was considered, but then determined to be unnecessary by the owner.

- One concrete patio was approved, but it was built prior to ACC approval. A recommendation of fining the home owner \$25.00 for installing the patio illegally was brought to the Board for approval.
 - Motion made by Deon Wiechmann, seconded by Terry Sullivan and carried to go ahead with the \$25.00 fine.

GOLF COMMITTEE – Bob Simpson

- Requested that the Board give the Committees plenty of notification before the Budget Meetings start.
- The Golf Fund Raiser on July 18 & 19 will help keep dues down by funding some golf course maintenance along with the Jr. Golf program. All Board members were invited to attend and maybe even donate something for the auction.
- Looking into putting a Tee Box sign replacement on the budget; if it can't get on the budget will need to fundraise for the replacement.
- Trying to figure out a different method than the laminated golf cards to identify whether people have paid for Golf Membership.
- Working on changes to the Golf Course Rules & Regulations.
- Making some changes to the 5-year plan and will have updates for the Budget Meetings.
- Two informal Open Houses will be held on July 26 and August 23 this year, for anyone interested in taking a tour and learning about the Golf Course.
- Planning a Duffer's Scramble for September.

LAKES COMMITTEE – Ken Hoffer

- The Calcium Chloride applications are nearly complete.
- One final Blue Dye treatment is needed.
- The homemade Weed Dozer has finished construction and was tested out; the results were good.
- The Grass Carp permit was finally received; 55 grass carp were stocked in the Golf Course ponds.
- Water testing is underway by Western Washington University.
- The new LG Sonic units are working well.
- A fish survey by Western Washington University was denied due to cost.
 - An in-home survey might be conducted to see what kinds of fish are in the Lakes and ponds and what size they are.

MARINA COMMITTEE – No meeting in June

ROADS & DRAINAGE COMMITTEE – Chuck Wolfe

- Finished 24" culvert/pipe on Salish Road; there was a total of 40' of pipe.
 - Ran into some problems trying to install the pipe; some cable was laid on top of the pipe instead of underneath. Puget Sound Energy had to be called to fix the cables.
- Three bids were made for the Asphalt overlay for this year.
 - Associated Asphalt quoted \$.38 per square foot, Granite (Wilder Construction) quoted \$.37 per square foot, and Whatcom Builders quoted \$.40 per square foot.
 - Motion made by Deon Wiechmann, seconded by Ken Davidson and carried to accept the bid of \$.37 per square feet from Granite (Wilder Construction).
 - Motion made by Deon Wiechmann, seconded by Terry Sullivan and carried to approve the project sheet submitted by Sandy Hilborn labeled: "2009 Street

Paving List by Roads & Drainage" with the corrected change of the total amounting to \$174,694.98.

- ❖ **By consensus the Board would like to order some lime colored safety vests with "BBVCC Volunteers" spelled out on the back for the Village volunteers.**

SECURITY COMMITTEE – Ken Hoffer

- **The last meeting held Court: two speeding tickets, one failure to stop, one barking dog, one unlicensed vehicle, and two loose dogs were reviewed by the Judge.**
- **A Mission Statement, Rulebook, and Handbook are being worked on for the Security Staff and Committee.**
- **A few dog issues were dismissed at Court by the Judge due to the lack of both parties being present or an affidavit from one or both parties involved. Working on a procedure to prevent that situation from happening again.**

MANAGER'S REPORT: Ken Hoffer

- **Went over projects that have been finished or will be started by Volunteers and Staff for this year.**
- **Will contact a contractor to get a price quote on repairing the floats in the Marina.**
- **Looking into options for updating or changing the Gas Dock meter so it is more accurate and reliable.**
- **Considering a play area that takes less maintenance at Lighthouse Park for smaller children.**
- **The power box at the Marina parking lot is still undergoing investigation as to whether it can be used. The department at Puget Sound Energy that would normally check into the issue is on vacation.**

OLD BUSINESS:

- **Craig Telgenhoff handed out some designs for the Village entrance area and building. The cost of even getting plans drawn up professionally will be between \$5,000 and \$7,000; the project will be reviewed and considered over the next couple years.**

NEW BUSINESS:

- **Consideration for a new Dock at Marina View Park was discussed. The issue will be reviewed by the Marina Committee and general public to see if a new dock is worth looking into further.**
- **The Architectural Rules & Regulations 3.4 concerning structure height within the 25' setback from roadside property line was reconsidered. The rule might be too restrictive for "landscaping" and other structures. Would like the Architectural Control Committee to review the rule as well.**
- **Discussion on the Policy Resolution on Liens will be tabled until the next Board meeting. Ken Hoffer handed out a list of Delinquent Properties.**

CORRESPONDENCE:

- **The new Board would like to continue seeing a list with a brief description of outgoing letters from the Office.**
- **Ken Hoffer brought up the calls, notes, and letters in objection to the new Lot Maintenance fee.**

COMPLIANCE LIST:

- **Reviewed compliance sheet, everything looks good.**

ACTION ITEMS LIST:

- **The summaries on comments on the Questionnaires sent out in the June packets will be e-mailed to the distribution list from the Office. Would also like to answer a few of the comments or questions brought up on the Questionnaires.**

- **George Emmett from the Lakes Committee wrote a letter to Governor Gregoire concerning the untimely permit for grass carp from Washington Department of Fish and Wildlife; he would like the Board and all the Lakes Committee to sign it.**
- **A Work Session is scheduled for July 7, 2009 at 3:30pm at the Maintenance Meeting Room to discuss the Play-set at Lighthouse Park, the Rules & Regulations on Dogs, the House sitter/Other Occupant rule, a fish survey on the Lakes and ponds, and any other topics that may come up in the meantime.**

ADJOURNMENT:

- **Motion made by Deon Wiechmann, seconded by Terry Sullivan and carried to adjourn. Meeting adjourned at 9:50 pm.**

Approved _____
Secretary: Ken Davidson

Attest: _____

 Esther Matter
Recording Secretary: Esther Matter