

**BIRCH BAY VILLAGE COMMUNITY CLUB  
BOD REGULAR MEETING  
APRIL 17, 2008 7:00 P.M.  
AT THE CLUBHOUSE**

**MINUTES**

**ROLL CALL:**

<b>Valery Anderson, President</b>	<b>Present</b>
<b>Deon Wiechmann, Vice President</b>	<b>Present</b>
<b>Jeff Morris-Reade, Treasurer</b>	<b>Present</b>
<b>Sandra Stillion, Secretary</b>	<b>Present</b>
<b>Betty McKinney</b>	<b>Present</b>
<b>Al Hawks</b>	<b>Present</b>
<b>Ken Davidson</b>	<b>Present</b>

Also present: Ken Hoffer, General Manager; Esther Matter, Administrative Assistant.

**CALL TO ORDER:**

President Valery Anderson called the meeting to order at 7:03 pm.

**AGENDA:**

- Motion made by Deon Wiechmann, seconded by Betty McKinney and carried to approve the agenda as written.

**HOMEOWNER'S PRESENTATION:**

- Ralph Falk, Div. 9, Lot 17, commented on how well Birch Bay Village was looking this year.
- John & Michelle Byrnes, Div. 11B, Lot 39, brought up a complaint about some loud chimes from their neighbor's back yard, as well as, some infrared cameras their neighbor installed that caused the Byrnes' wireless system to stop working.

**MINUTES:**

Regular Board Meeting March 20, 2008.

- Motion made by Ken Davidson, seconded by Sandra Stillion and carried to approve the minutes of March 20, 2008 as written.

**COMMITTEE REPORTS:**

**ACC - Ken Woods**

- One deck project was tabled until the next ACC meeting do to lack of setbacks, heights, and materials on the submitted plans. One driveway, concrete work, fence, and two floating docks were approved. Two new home constructions, one fence, and one culvert were approved with some restrictions. One tree removal was denied.
- AR&R changes:
  - Change definition D.13 to read: Garden wall - A wall that is used as a landscape feature that does not exceed 2 feet in height. These walls typically hold soil for small plantings and flowerbeds or are used to outline paths, parking areas, etc.
  - Change definition D.22 to read: Retaining wall - A wall designed to resist the lateral displacement of soil or other material and exceeds 2 feet in height.
    - Motion made by Deon Wiechmann, seconded by Al Hawks and carried to approve the submitted AR&R changes.

**MARINA COMMITTEE: - Ken Hoffer**

- Purchasing a new motor for the BBV boat.
- Working on a berm for the marina parking area for boaters to park.
- Some discussion at last Marina meetings on whether the March 13, 2008 Survey done by Anvil Corporation was sufficient. Anvil Corp. said the survey was fine for dredging, and they are only contracted to remove 1,000 cubic feet.
- Revised changes to Marina Rules & Regulations:

- The Marina Rules & Regulations still stated that dock power on A & B dock was billed by Puget Sound Energy, the proposed change is for 5.6 to read: Shore Power/Water Usage - All shore power connections must be with cords and adapters designed for marine applications. A minimum 30 amp marine approved shore power cord with locking and grounded plug connection is the only approved power cord to be used in the BBVCC marina. Shore power cords must be secured so that they do not hang in the water, go across the dock walk ways, create a hazard for pedestrians, or cause damage to outlet boxes and meter bases. Vessel owners will use their own power at all times and are responsible for all fees and charges. Using other vessel owner's power outlets is not allowed. Violators may be removed from marina. Dock power users will be billed by the BBVCC office for electrical service.
  - Motion made by Deon Wiechmann, seconded by Sandra Stillion and carried to approve the suggested Marina Rules & Regulations changes

#### SECURITY COMMITTEE - John Ellis

- Next Security Meeting will be in June; will discuss the issue of holding a Security meeting every 2 months.
- Ken Hoffer brought up a question concerning a better policy for when to issue Temporary Passes; there is no policy on whether to issue temporary passes or barcodes to government vehicles, loan vehicles, company vehicles etc.
  - Will put the subject on the agenda for the next Security meeting.

#### GOLF COMMITTEE - Bob Simpson

- The Golf Committee elected new officers: Bob Simpson is the new Chairman, Jim MacMillan is the new Vice-Chairman and Events Coordinator, Dave Phillips is the new Publicity Coordinator, Stan Russell is the new Course Coordinator, and Chuck Pagani is going to help out the committee by staying on as an advisory, as well as, being the Youth Golf Program Coordinator.
- Bill Boutilier put in his resignation.
- The Golf Fundraiser that was scheduled for July 5<sup>th</sup> and 6<sup>th</sup> of 2008 has been changed to August 2<sup>nd</sup> and 3<sup>rd</sup>.
- The Golf Club Championship is scheduled for August 14-17, 2008.
- Steve Brand stated at the last Golf Meeting that he is towards the end of their "5-year" plan.
- Looking into new ways to increase Golf Course membership and Course play itself.
- Stan Russell will be the Liaison for the Lakes Committee to provide early warning observations on golf course pond conditions, and work with them on bank stabilization options.
- The wooden posts holding the netting on Tee Box #1 were damaged during the winter storms, looking into steel poles instead.
- Ken Hoffer asked the Golf Committee if they wanted to hold a function on May 3, 2008 for "opening" the Village. The Committee thought of a "Best-ball Scramble" tournament for members, with a small fee to join if residents were not already Golf Members.
- The last Golf Meeting's time was posted incorrectly on the bulletin calendar: they meet the 2<sup>nd</sup> Thursday of the month at 2:00 pm from April to October at the Maintenance Meeting Room.
- Election of New Committee Members:
  - Joan Lockwood and Bill Quick submitted resume's to be on the Golf Committee.
    - Motion made by Deon Wiechmann, seconded by Betty McKinney and carried to approve Joan Lockwood and Bill Quick as members of the Golf Committee.

#### LAKES COMMITTEE: - Rick Whitaker

- Should have permit to stock the Lakes with Grass Carp by the end of the month.
- Have decided to go with Nisqually Trout Farm for the Grass Carp supply and stocking.
- Trapper has not trapped the otters yet, but is still working on it.
- Water sampling from WWU continues; would also like to look into monitoring the water coming into the Village from two outside streams.

- Would like something in the May bulletin concerning lawn fertilizer and yard waste thrown into or along lakes and ponds effecting the water quality.
- Proposed plan from Aquatechnics will be around the estimated \$8000, and it does include the Golf Course Ponds.
- Pond dredging was found to be too expensive.
- Looking into Ultrasound as an alternate method to treating the algae on the Lakes.

#### **ROADS & DRAINAGE COMMITTEE: - Chuck Wolfe**

- The bids for the asphalt overlay have come in, would like to look at one more before making a decision.
- The price for the liquid used in asphalt is going to double in August; so getting the overlay paved by June or the beginning of July is important.
- Once Ken Hoffer gets the last bid in for the asphalt overlay he will get a hold of the Board to make a decision.
- The track-hoe that was being looked at for purchase by BBV has been sold, will keep an eye out for another one.

#### **CLUB REPORTS:**

##### **Social Club - Jenny Taylor**

- May 3, 2008 will be the last Social Club breakfast for the season.
- May 17, 2008 is the Fun Run/Walk if you sign up you receive a free T-shirt; forms are at the Office along with a sample T-shirt.
- Bunco will continue during the summer.
- The Kids Program is growing; the first meeting only had 1 child attend and the last one had about 30.
- The Social Club would like to get together with other Clubs to inventory the Clubhouse Kitchen. They would like to have a certain place for each item and create a chart to state where items need to be returned to.
- The dishwasher in the Clubhouse should not be used by private parties; it is very sensitive and the heat has to be turned off after use.
- The Social Club Yard Sale will be held the first weekend in August.
- May 29, 2008 will be the Spring Luncheon and it will be a Hollywood Theme.

##### **PRESIDENT'S REPORT - Valery Anderson**

- The Board is working on revising the BBV Covenants.
- The Board Candidate Forum will be May 18, 2008 from 2pm-4pm.
- Iverness is putting up a development in Semiahmoo, the proposed drainage plans might be trying to drain water into Roger's Slough. Valery Anderson will continue to keep the Village posted on any further news and development.
- Whatcom County will not be paying for a connector road to the freeway. Valery will also be keeping the Village posted on any new information she hears on that issue as well.

##### **MANAGER'S REPORT: - Ken Hoffer**

- The BBV Audit has been done; it will be showing up in the Annual Packet going out next month.
- There was a dead seal by one of the Rec. Areas; it has been taken away by Fish & Wildlife.
- Working with Bill Griffith on a donation from BP.
- The channel marker lights for the marina were replaced.
- Transfer of funds from Reserve into Operating:
  - Motion made by Betty McKinney, seconded by Deon Wiechmann and carried to approve the transfer of \$23,612.69 from the General Reserve into Operating for the fuel tanks project.
  - Motion made by Betty McKinney, seconded by Al Hawks and carried to approve the transfer of \$30,151.50 from General Reserve into Operating for pool equipment.

- Motion made by Betty McKinney, seconded by Deon Wiechmann and carried to approve the transfer of \$7,046 for a replacement diesel mower.
- Motion made by Deon Wiechmann, seconded by Betty McKinney and carried to approve the transfer of \$546.31 from General Reserve into Operating for office phones.
- Motion made by Al Hawks, seconded by Jeff Morris-Reade and carried to approve the transfer of \$1620 from Marina Reserve into Operating for a permit to dredge from Anvil Corporation.
- The dirt in the marina parking lot is for a berm to be put up for long term boaters to park their vehicles; accepting donations if anyone has some old nautical paraphernalia to decorate the berm.

**OLD BUSINESS:**

**NEW BUSINESS:**

**CORRESPONDENCE:**

- List of Outbound letters from the BBVCC Office:
  - Still looking into properties that are not in compliance with propane tank regulations.

**ACTION ITEMS LIST:**

- Action Items List:
  - There is a copy of the Golf Course drainage map at the Office.
- Non-Compliance List:
  - Div. 12M, Lot 57 is in probate.
  - Div. 6, Lot 30 has made some improvement and is still working on more; all the vehicles are in a designated cemented parking area.
  - There are several businesses suspected of being run within the Village, Ken Hoffer will look into them further and take proper action.
- Tree Compliance List:
  - Tree issues should be a "good neighbor policy" until the Covenants can be changed.
  - Motion made by Sandra Stillion, seconded by Ken Davidson and carried to rescind the motion made on May 17, 2007 concerning the adoption of the view restoration procedure.

**ADJOURNMENT:**

- Motion made by Al Hawks, seconded by Deon Wiechmann and carried to adjourn, meeting adjourned at 9:00 pm.

Approved \_\_\_\_\_  
Secretary: Sandra Stillion

Attest: \_\_\_\_\_