

**BIRCH BAY VILLAGE COMMUNITY CLUB
ANNUAL MEETING MINUTES
JUNE 4, 2010
NORTH BAY CHRIST THE KING CHURCH
4895 BIRCH BAY LYNDEN ROAD
BLAINE, WA 98230
8:00 P.M.**

ROLL CALL:

Sandra Stillion, President	Present
Deon Wiechmann, Vice President	Present
Al Hawks, Treasurer	Present
Ken Davidson, Secretary	Present
Ralph Falk	Present
Terry Sullivan	Present
Craig Telgenhoff	Present

Also Present: Ken Hoffer, General Manager, and Esther Matter, Administrative Assistant.

CALL TO ORDER:

The Birch Bay Village Community Club (BBVCC) General Meeting was called to order at 7:37pm.

QUORUM:

Ken Hoffer, General Manager, stated that a quorum was not present: 106 lots represented (79 lot owners present and 27 proxies).

RULES OF ORDER

- Motion made by Ric Simons, Div. 11B, Lot 22, and carried to accept the Rules of Order as written.

AGENDA:

- Motion made by Valery Anderson, Div. 4, Lot 24, and carried to accept the Agenda for the Annual Meeting as written.

INTRODUCTION: Sandra Stillion, Board President

- Introduced all the Board of Directors, General Manager, and Administrative Assistant.

MINUTES:

- The approval of minutes was postponed until next year due to lack of a quorum.

TREASURER'S REPORT – Al Hawks

- Birch Bay Village's Financial Status is in good shape.
- Currently the Village has 0 bad debt; which means that although there are currently delinquent accounts all debts are collectable.
- The Board just passed a Resolution ensuring that dues money is never invested in Stocks.
- A Volunteer Group started up about 2½ years ago and there is currently a core of about 15 regular volunteers in the Village. An estimated value for what they have saved the Village is around \$100,000, and that is only paying them minimum wage.

MANAGER'S REPORT: Ken Hoffer

- Introduced the other Staff helping at the Annual Meeting: Karla Foss, Groundskeeper; Bob Hoffer, Maintenance; Rachel Newton, Bookkeeper; and Jeff Weaver, Maintenance Supervisor.
- Some completed Projects in 2010:
 - The Gas Dock ramp was replaced along with the gas, water, power and sewer lines attached to it.

- Sand Dollar Park is nearly complete. Jim Lockie verified that only the molding on the 2 doors needs to be replaced for the project to be complete. Jim also mentioned that the volunteers are currently working on electrical outlets for the Marina Parking Lot, just waiting on the ditch to dry out; there should be 24 trailer spots that will have power. Kwan Lake Park Restroom is just about finished, needs to be painted.
- New garage doors were installed at the Maintenance Shop allowing more natural light in and cutting back on heating and power bills. There is also compressed air available in front of the Maintenance Shop for anyone who needs it.
- The Pool was resurfaced with more work than what was originally expected. The company hired could not plug up the many water leaks, and a new company was hired to drill well points to pump out ground water before the fiber glass was added; it should last for at least 30 years.
- The playground equipment from Lighthouse Park was removed for dredging; a new playground is in the works. Some of the old equipment is being moved to Kwann Lake Park.
- The old fuel system has become obsolete; a new system will be going in shortly. The new Gas Cards are currently available at the Office.
- A few other projects scheduled to be started this year: refurbishing the Village entry way, repairing the tidal grid, more golf cart paths are being converted to concrete, more work is being done on the greenbelt by Div 12M and 7 such as berms and trees being planted, a paving overlay is being put on the remaining roads in July (the bid is for \$.39 a square foot), some of the covered ditches and culverts are scheduled to be blown out.
- Since the Annual Newsletter was released there have been 3 more rental transfers and 70 more golf memberships purchased.
- Opened up the floor to questions:
 - Concern about the restrooms at Sand Dollar Park being vandalized almost immediately after they had been refurbished. Ken Hoffer answered that they are working on getting the portable camera to the restrooms, but some don't have power. Security also talks with the students at the Bus Stop to see if any of them have information on vandalism.

PRESIDENT'S REPORT: Sandra Stillion

- Announced that the Open Forum will be held after the meeting adjourns.
- Encourages Members to contact Security and the Office if they see or hear anything out of the ordinary.
- There are currently 7 standing committees: ACC, Golf, Lakes, Marina, Roads & Drainage, Security, and a new volunteer group VIP. Each of these committees researches data and provides recommendations to the Board; without them the Board could not function as well as it does.
- There are also many clubs for the community such as the Social Club, Bridge Club, Gardening Group, Music Group, Friendship Tea, Pizza Group, Coffee Group, Quilting Club, Art Group, Poker Group, Golf Club and many more that offer numerous fun activities.
- Ken Hoffer has been the General Manager for 2½ years now, and gets all the staff to work harder and smarter.
- Still working on a few projects for this year.
 - Getting data together on remodeling the Front Gate area.
 - The ditches outside the Village are not Village property and therefore money cannot be spent on them; so the county will have to be involved with cleaning and maintenance.
 - The Office is in need of a redesign mainly due to space issue, people cannot get through the door when more than one person is behind the desk. Would like to create better flow and work with what is already there.
 - Currently looking into another dredging project.
 - Some of the Marina Pilings are in need of repair.
 - The future Board Member, Peter Winterfeld, has been working with BBWARM to get Roger's Slough higher on the priority list.

- Ken Hoffer stated that any money that was budgeted for a particular item has to be used for that item even if it not used and has to go into reserves at the end of the year.
- Would like to acknowledge a couple people for their excellent service to Birch Bay Village. Ken Hoffer announced the first person, Ueli Nussbaum, who is not on the Lakes Committee and yet volunteered to repair all the compressors in the Lakes and ponds; Ueli was not present and will be given his certificate at a later time. The second person is Al Hawks for all his hard work and time spent on the Board of Directors including his time as Treasurer.

DECLARATION OF NEW DIRECTORS:

- **There was no to vote this year as there were two vacancies and two members turned in letters of candidacy. As per Bylaws 5.1.4:** *In the event that the number of candidates verified by the Election Committee as qualified to stand for office is less than or equal to the number of positions open for election, the Board of Directors may declare said candidate(s) elected, in which case the balloting procedures provided for in the Article shall be dispensed with. In such a case the notice for the June meeting shall inform the members of this action and shall provide a copy of the candidates' profiles submitted pursuant to subsection (b) hereof. In the event there are no candidates verified as qualified for an open position on the Board, such position shall be deemed a Vacancy which shall be filled in accordance with Section 5.3 hereof. Write-in candidates are prohibited in all cases*
- **So as of 8:21pm Ken Davidson will stay on the Board for a second term and Peter Winterfeld will be coming on as a new Board of Director.**

ADJOURNMENT:

- **Motion made by Jim Lockie, Div. 12M, Lot 32 and carried to adjourn. Meeting adjourned at 8:23pm.**

Approved _____

Attest: _____

Esther Matter

Recording Secretary: Esther Matter

**OPEN FORUM
ANNUAL MEETING
JUNE 4, 2010
HOMEOWNER'S COMMENTS
8:25 p.m.**

- **Priscilla Ott, Div. 12C, Lot 108, witnessed a man bike straight through a stop sign at the Front Gate and Security did not stop him. Wondered if bicyclists had to follow the same rules as motor vehicles.**
 - **Wayne McFee, chairman of the Security Committee, answered that bicycles were required to follow the same rules as vehicles, but feels that historically people have ignored them.**
 - **Ken Davidson added that he has not seen it be an issue in the past.**
 - **One Member disagreed and mentioned that his brother had been cited for biking through a stop sign in the Village.**

- **Bob Stull, Div. 2, Lot 21, feels that all the stop signs installed a couple years ago are not doing there job; they should either be removed or have better enforcement.**
 - **Sandra Stillion stated that Security does sit and check stop signs.**
 - **Ken Hoffer added that since some people are aware that Security supervises children at the Bus Stop at certain times of the day they are tempted to speed and run stop signs during those times; therefore every once in-awhile a member of the maintenance staff will help supervise the kids and allow Security to watch for speeders.**

- **Jerry Royal, Div. 1, Lot 33, feels that 3 & 4 way stops are unnecessary with the 20 MPH speed limit; thinks the amount of stop signs should be cut in half.**
 - **Sandra Stillion commented that in the past there has been concern for children's safety because people tend to speed. Felt that Stop signs were a better solution than speed bumps.**

- **Charlene Jordan, Div. 9, Lot 14, along with Mary Libby thanked everyone who was involved in the Home and Garden Tour, the function was able to raise \$6500 for the Casa de Hogar children's orphanage.**

- **Quayle Lusty, Div. 10A, Lot 20, commented on the state of some of the houses and lawns in the Village; some grass is too long and some houses have become dilapidated.**
 - **Ken Hoffer asked that Quayle come to the Office if there is a specific property he is referring to, Skip Bickers, Compliance, keeps track of every property he has contacted and how often. There are a few troublesome properties; as far as grass that gets too long, the owner is given the opportunity to mow it themselves before Maintenance mows and bills the owner \$75.00. At least once a week both Ken and Skip take a tour of the Village to check out properties; the Office also takes complaints and since personnel cannot go into a member's back yard neighbors are relied on for that information.**

- **Bob Simpson, Div. 13, Lot 7, complimented Al Hawks on his service on the Board and also as Liaison on the Golf Committee, he was a big help during budget time; also wanted to thank all the Board for Liaison on other committees.**

- **Laura Kritz, Div. 15A, Lot 35, brought up the e-mail distribution list and how informative and beneficial it is; thanked Ken Hoffer for sending those e-mail notifications and reminders. Also, appreciated the response to e-mails.**

- **Sandra Stillion encouraged everyone to get on the e-mail distribution list, and mentioned how it was a great tool to let members know what's going on in the Village.**
- **Ken Hoffer commented that since Committee Agenda's need to be posted 48 hours in advance, this e-mail distribution was a great way to get it out quickly to more people. Every once in awhile will sum up a meeting in the e-mail, but would rather encourage members to attend the meetings instead. If anyone has suggestions feel free to e-mail.**

- **Laina Berry, Div. 12, Lot 11, would like to see a trash can, if possible, by the Guard House or Front Gate; when picking up trash on walks there are no receptacles to throw the trash away around the Front Gate area.**

- **Ralph Falk shared a video his daughter had made about a cruise him and his family had taken, the video was done with the theme song to Gilligan's Island and shown as a closing of the meeting.**